



**Office of Personnel and Civil Service
Job Announcement
Please Post Conspicuously**

Michael Mascarenas
County Manager

Shaun Gilliland
Chairman of the Board

TITLE: **PUBLIC HEALTH OUTREACH COORDINATOR(PART-TIME)**
(Provisional * Appointment)

SALARY: \$25.57/HR.
Current employees hired **PRIOR** to 2009, please contact the Personnel Office for rate of pay

LOCATION: Essex County Department of Public Health, Elizabethtown

BENEFITS: Health Insurance, Dental Insurance, Sick, Vacation, and Personal time, NYS Retirement, Life Insurance, Flexible Spending Plan, Paid Holidays, Employee Assistance Program, Employee Premium Enhancement, and 35/37 ½ / 40 Hour work weeks (Monday-Friday).

JOB SUMMARY: The work involves responsibility for community mobilization, outreach, and planning in public health. Incumbent will be required to work with internal and external partners within and across organizations. The work is performed under the general supervision of the Director of Preventative Services and the Public Health Director with leeway allowed for the use of independent judgement in carrying out the details of the work. The incumbent does related work as required.

MINIMUM QUALIFICATIONS: Either:

- (a) Possession of a Baccalaureate degree in public health, health planning, public policy, community planning or community health and one year of experience in a related field;
- (b) Possession of a Baccalaureate degree in health science, social science, wellness, exercise science or nutrition and two years of experience in a related field; or
- (c) An equivalent combination of training and experience as defined by the limits of (a) and (b).

Note: Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.

Residency Requirement: There is no residency requirement.
(OVER)



Essex County Dept. of Personnel & Civil Service
Essex County Government Center, 7551 Court Street, P.O. Box 217, Elizabethtown, NY 12932



essexcountyny.gov/personnel-and-civil-service



518.873.3360

Essex County is an Equal Opportunity Employer

Additional Information: Qualified candidates will be subject to a Civil Service examination to be announcement at a later date. Applications will be accepted until the closing date for the examination. Persons seeking employment with Essex County shall be required to submit to a drug and alcohol screening/testing, pre-employment physical, and additionally may be required to submit to a fingerprint background check, depending upon the specific requirements of the position.

Posting Date: January 9th, 2023

Posting Deadline: January 19th, 2023

*The term provisional means that you will be required to take the next civil service examination for this title and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.



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